

Thank you for choosing

# Old Oak Ranch



Readiness  
Packet  
2023-2024





# Rediness Packet

PLEASE FILL OUT ALL  
 APPLICABLE SECTIONS  
 VALID FOR 90 DAYS AFTER YOU RECEIVE PACKET



## GROUP INFORMATION

Church/Organization:			
Name of Group/Group Focus:			
Contact Person:			
Mailing Address:			
Email:			
Contact Phone:			
Arrival Date:		Departure Date:	

## REQUESTED SLEEPING FACILITIES

Maximum # of Guests		Hilltop 1 (92 ppl)		Pine (48 ppl)	
Anticipated # of Guests		Hilltop 2 (88 ppl)		Manzanita (78 ppl)	
Guaranteed # of Guests		Oak (76 ppl)		Duncan (52 ppl)	
		Redwood (64 ppl)		Prospector Point (122 ppl)	
		Sierra House (4 ppl)		Mountain House (10)	

### WRISTBANDS:

Old Oak Ranch may use wristbands to ensure that you are not paying for members of other groups. All of your group members must wear the OOR wristbands for the duration of your stay to ensure admittance to the Dining Hall. (Wristbands are to be considered "meal tickets") The group leaders will be given the number of wristbands which coincides with the "Total Updated Count" given to Guest Services prior to arrival (confirmed verbally - 2 weeks in advance to the first day of group event). Please return extra wristbands to Guest Services (after registration on the day of arrival). Groups will be invoiced for all wristbands distributed, providing that this number is at least the Guaranteed Attendance.

Add on Sierra House for only \$110 per night.  
 Or add on Mountain House for \$175 per night.

### EXCLUSIVE RIGHTS:

- Entire Facility - Guaranteed minimum of 350
- Lower Camp - Guaranteed minimum of 200
- Hilltop Lodge - Guaranteed minimum of 100
- Prospector - Guaranteed minimum of 50

\$10 fee per day, per electric vehicle to charge.

## PLEASE READ AND INITIAL THE RULES BELOW

- \_\_\_\_\_ No alcohol or controlled substances are permitted on the grounds at anytime. There will be no smoking in buildings. Check with Old Oak Ranch management for the approved areas for smoking.
  - \_\_\_\_\_ Group Contact is responsible to pay the final bill upon receipt of final invoice including additional guests and added amenities.
  - \_\_\_\_\_ If OOR equipment is lost, stolen, mistreated, moved or damaged, OOR reserves the right to bill the group for returning to original location, repair or replacement.
  - \_\_\_\_\_ Staff & interns will not be held responsible for personal items damaged in the elevator or when moving items from personal vehicles into the facilities.
  - \_\_\_\_\_ No furniture, indoor or outdoor, should be moved without prior permission.
  - \_\_\_\_\_ No weapons are to be brought onto the premises without prior permission, including bows and bb guns.
- Failure to comply will result in expulsion from the premises of Old Oak Ranch without refund.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



# PLANNING GUIDE

## USE THIS GUIDE TO HELP PLAN YOUR CAMP EXPERIENCE

**PLEASE RETURN THE FOLLOWING FORMS AT LEAST 60 DAYS BEFORE YOUR CAMP**

(X)Completed

	General Information*	Page 1
	Insurance Rider Policy Coverage (See Below)*	Page 2
	Save Harmless and Indemnity Agreement*	Page 3
	Camp Request Forms*	Pages 5-7
	Audio Visual Request Form*	Pages 8
	Activity Request Form*	Pages 10-11

**PLEASE RETURN THE FOLLOWING FORMS AT LEAST 30 DAYS BEFORE YOUR CAMP**

	Food Menu Planning*	Pages 12-13
	Special Diet Requests* (One page per camper)	Pages 15
	Meeting Room Layouts (If applicable)	Pages 11-23
	Booth Worship Center	Pages 17
	Duncan Lodge	Pages 18
	Hilltop Meeting Rooms	Pages 21

\*Failure to turn in completed, required forms by the specified times will result in loss of reservation

### ADDITIONAL FORMS

	Your Camps Daily Schedule	
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### INSURANCE RIDER POLICY GUIDELINES

Provided Insurance Rider Policy must show the **“International Church of the Foursquare Gospel - Old Oak Ranch Conference Center”** as an additional insured. Further showing evidence of a Commercial General Liability policy issued by an insurance carrier with a Best Rating of **“A”** or better and licensed to do business in the State of California.

The certificate must have loss limits of \$3,000,000 combined loss and \$1,000,000 per occurrence, bodily injury, death of any person and damage to any property.

Exact dates of event must be stated on Certificate of Liability.



# SAVE HARMLESS AND INDEMNITY AGREEMENT

## SAVE HARMLESS AND INDEMNITY AGREEMENT

To the fullest extent allowed by the law, we, the undersigned, hereby agree to release, defend, indemnify and hold harmless the International Church of the Foursquare Gospel and Old Oak Ranch Conference Center, its directors, employees, ministers, and agents from loss, claims of loss, costs, fees, and expenses, including court costs, and attorney's fees, arising from, alleged to arise from, or in connection with use of or in connection with the use of this equipment.

We understand that any and all liability for damage, injury or death to the undersigned, or to any other person or property which may result from using this equipment and we, freely and voluntarily, assume those risks, and we waive any right to present any claim or suit against these persons, whether based on the sole negligence of Old Oak Ranch or the parties stated above, breach of warranty, strict products liability or any other legal theories. We understand that these types of activities: archery, tomahawk, ropes course events, swimming pools, game room, hiking, fishing, sports, paintball, BB Guns, Clay Shooting, guided Yosemite tours, and inflatables are HAZARDOUS activities which present risks of injury or death and we, freely and voluntarily, assume those risks.

Failure to deliver acceptable insurance certificates in a timely manner shall be viewed as a cancellation of this reservation. This agreement shall be construed under the laws of the State of California.

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Name (Please Print)

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Signature

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Title

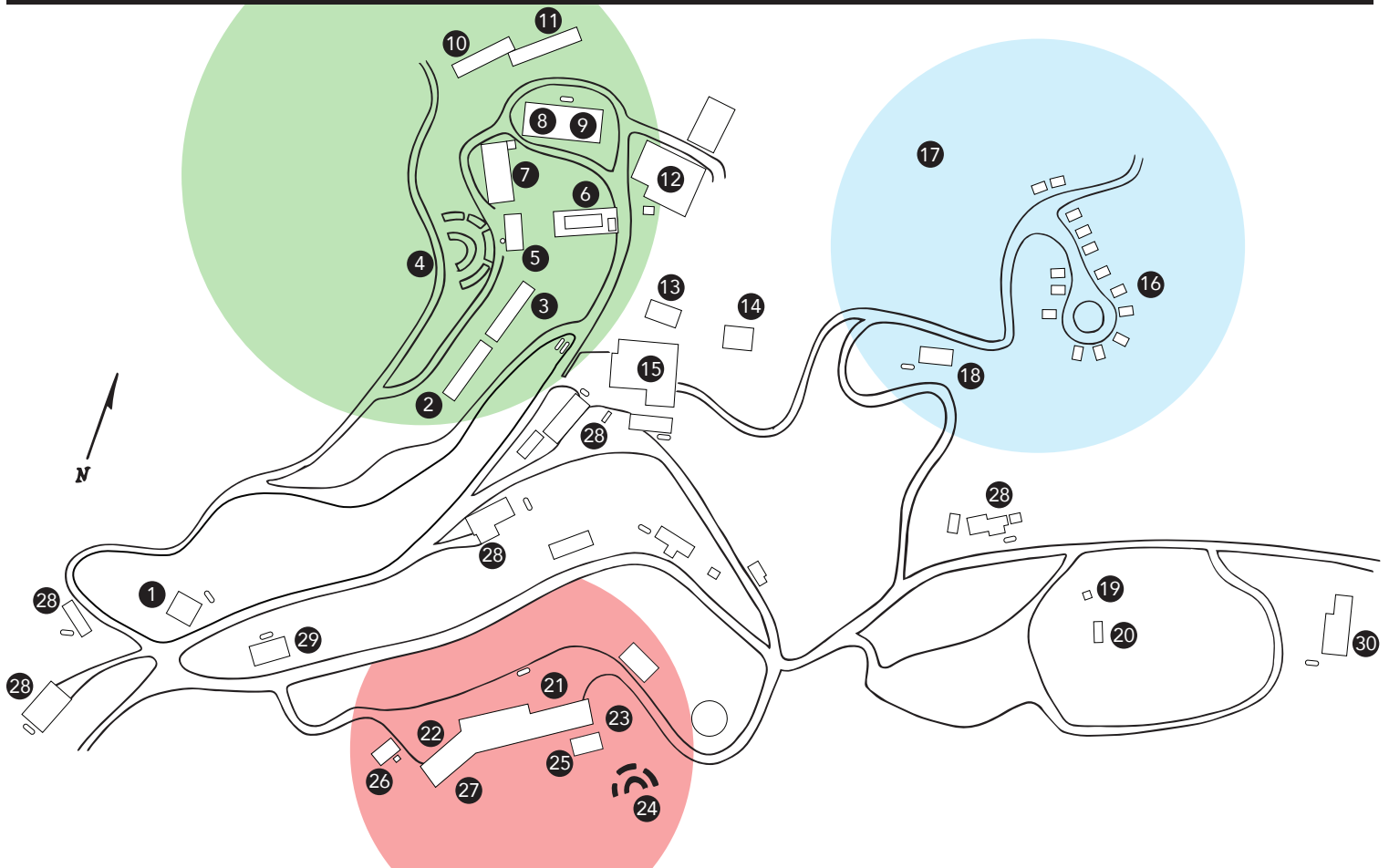
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Name of Organization

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Date

## FULL CAMP



## MAP KEY

1	Office	11	Oak Cabins 1 & 2	21	Hilltop 1
2	Manzanita Cabins 1 & 2	12	Booth Worship Center	22	Hilltop 2
3	Pine Cabins 1 & 2	13	Volleyball Courts	23	Frisbe Golf Starting Point
4	Victory Circle Amphitheatre	14	Old Chapel	24	Hilltop Amphitheatre
5	Snack Bar	15	Dining Hall	25	Hilltop Volleyball
6	Lower Camp Pool	16	Prospector Point	26	Hilltop Pool
7	Lower Camp Basketball Court	17	Prospector Gold Panning	27	Hilltop Seating and Firepits
8	Duncan Lodge	18	Prospector Bathrooms	28	Employee Housing
9	Gift Shop	19	Climbing Wall	29	Sierra House
10	Redwood Cabins 1 & 2	20	High Ropes Course	30	Mountain House







# CAMP REQUEST FORM

## HILLTOP REQUEST FORM

Please check all boxes you are requesting for your camp experience. Additional fees may apply for each requested item and will be added to final invoice. To discuss extra fees please call our Office. All requests are subject to scheduling.

- Hilltop Lodge Upper Meeting Room – Seating is available up to 225 people with a small stage. Groups of 100 or more staying in the Hilltop Facility may request without charge, groups under 100 may request meeting room for \$100 per day. A coffee station is available for \$100 per day. Set-up is available upon request with six-foot tables, 8-foot tables, round tables, a small stage, and chairs.

Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____

- Hilltop Lodge #1 Lower Meeting Room – Seating is available up to 80 people. A coffee station is available upon request. Set-up is available with six-foot tables, round tables, or just chairs. A coffee station is available for \$100 per day.

Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____

- Hilltop Lodge #2 Lower Meeting Room – Seating is available up to 80 people. A coffee station is available upon request for guest use. Set-up is available with six-foot tables, round tables, or just chairs.

Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____

- Hilltop Amphitheater – This is an outdoor amphitheater with a capacity of 85 people.

Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____

- Hilltop Campus Fire Pits – There are 2 fire pits located on Hilltop.1 to the left of the pool and 1 in Hilltop 2’s Amphitheater. You will be contracted to use the fire pits that correspond with your lodging. Based on camp bookings, you may request to use the fire pits that do not correspond with your lodging.

Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____

- VIP Rooms - Hospitality Staff will make-up beds and provide towels for a specific room as indicated below. Each room costs \$110 and \$35 per change of linens.

<input type="checkbox"/> Hilltop 1 VIP (Max 2)	<input type="checkbox"/> Linen Service	<input type="checkbox"/> Hilltop 2 VIP (Max 2)	<input type="checkbox"/> Linen Service
<input type="checkbox"/> Hilltop 1 VIP (Max 2)	<input type="checkbox"/> Linen Service	<input type="checkbox"/> Hilltop 2 VIP (Max 2)	<input type="checkbox"/> Linen Service

## PROSPECTOR POINT REQUEST FORM

Additional fees may apply as noted for each requested item and will be added to final invoice.  
All requests are subject to scheduling.

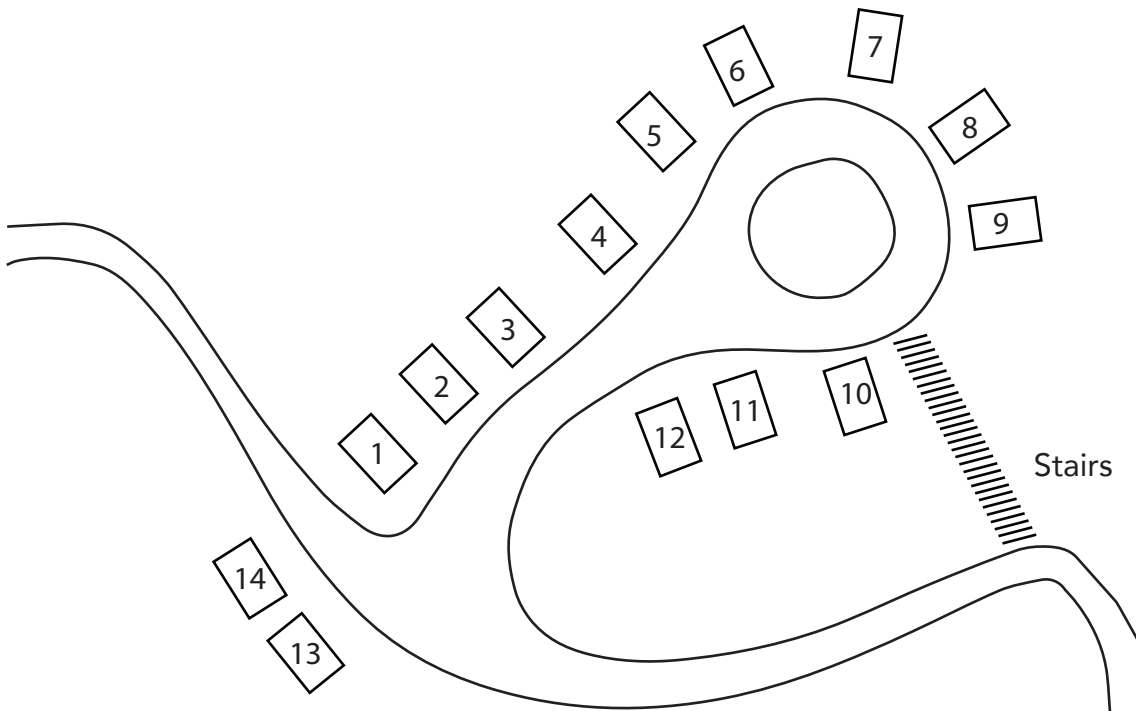
Prospector Point Amphitheater – This is an outdoor amphitheater with a capacity of 115 people.

Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____

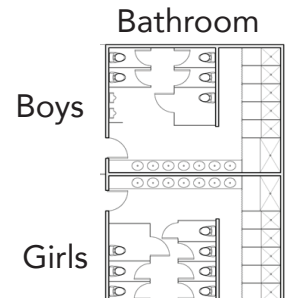
Prospector Point Amphitheater Fire pits

Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____
Date of Use: _____	Time of Use: _____	Date of Use: _____	Time of Use: _____

## PROSPECTOR POINT MAP



- |                |           |                   |              |
|----------------|-----------|-------------------|--------------|
| 1. Wagon Train | Sleeps 8  | 8. Gold Pan       | Sleeps 8     |
| 2. Mother Lode | Sleeps 10 | 9. Sutter         | Sleeps 10    |
| 3. Long Tom    | Sleeps 10 | 10. Diggins       | Sleeps 10    |
| 4. Gold Nugget | Sleeps 8  | 11. Placer        | UNDER REPAIR |
| 5. Forty Niner | Sleeps 10 | 12. Pick & Shovel | Sleeps 10    |
| 6. Sierra      | Sleeps 10 | 13. Eureka (ADA)  | Sleeps 8     |
| 7. Coyote      | Sleeps 10 | 14. Pioneer (ADA) | Sleeps 10    |







## AUDIO/VIDEO REQUEST FORM

Please check the box to request use of any of the equipment listed below.  
Additional fees will be added to the final bill if applicable.

**\*Please note, any equipment needed beyond what is provided for the specific space will need to be brought by your group\***

- Booth Worship Center Audio and Video System – Use of the area is reserved for groups of 200+ persons at no additional charge. Cables that are removed from the soundboard without authorization will result in a maintenance fee.  
**Cost: Included with reservation of the Booth Worship Center Main Meeting Room**

Below is a list of what is made available with the rental of this room (subject to availability):

- PreSonus StudioLive 32.4.2AI Digital Soundboard
- 3 Direct Boxes
- 3 1/4" to 1/4" Instrument/Guitar Cables
- 6 XLR to XLR cables
- 3 wired handheld microphones
- 1 wireless handheld microphone
- 6 music stands
- 4 microphone stands
- 4 monitors with Speakon cables
- 2 preset projectors
- iMac computer (OS X Yosemite) equipped with ProPresenter 5 and MS PowerPoint

**Attention:** If you are bringing your own computer, please bring appropriate cables. We only have HDMI inputs to the projectors in the Booth Worship Center. If you require a different input, please bring your own adapter.

- Use of Portable Sound System – Components of this system are listed below. This system is available for use in the Lower Campus Amphitheater, the Hilltop Lodge Upper Meeting Room, Hilltop 1 Lower Meeting Room and Hilltop 2 Lower Meeting Room.

**Cost: \$60 flat charge**

- 2 all-in-one speakers
- 2 cardioid microphone
- 2 XLR to XLR cable
- 1 1/4" to 1/4" Instrument/Guitar cable 1 3.5 mm Auxiliary extension cable 1 3.5 mm to stereo 1/4" cable
- 2 microphone stands
- 2 music stands

- Use of Lower Campus Meeting Room Sound System – Components of this system are listed below. This system is available for use in the Booth Worship Center 200 Room or 100 Room.

**Cost: \$100 flat charge**

- 2 passive speakers
- 1 powered 5 channel mixer/preamp 2 1/4" to 1/4" Instrument/Guitar Cables 2 Direct Boxes
- 3 wired handheld microphone
- 6 XLR to XLR cables
- 4 music Stands
- 3 microphone stands
- 1 3.5 mm Auxiliary extension cable 1 3.5 mm to stereo 1/4" cable

- Upright Piano (Available only in the Booth Worship Center 200 Room, and the Hilltop 1 & 2 Lower Meeting Rooms

**Cost: \$20 flat charge**

- Keyboard (Available only in the Booth Worship Center Main Sanctuary, and the Upper Hilltop Meeting Room Cost:

**Cost: \$35 flat charge**

- TV and DVD player (We no longer have VHS players)

**Cost: \$25 flat charge**

- WiFi access (offered for both Lower Campus and Hilltop)

**Cost: Free (connection not guaranteed)**

- Projector and Projector Screen (offered for both Lower Campus and Hilltop)

Our portable projectors do not have HDMI inputs. Please bring your own HDMI to VGA adaptor if needed.

**Cost: \$30 per day**

- Projector Screen ONLY (offered for both Lower Campus and Hilltop)

**Cost: \$20 flat charge**



## ACTIVITY REQUEST FORM

**ALL MINORS MUST HAVE A SIGNED PERMISSION SLIP TO PARTICIPATE IN ANY OLD OAK RANCH ACTIVITY**

Activities must be scheduled at least one (1) month prior to your arrival.

If the activities listed below (paintball, and all 3 ropes course elements) are not scheduled in advance, they may not be available for use during your camp. Additional fees will be added to the final bill.

Sports –  Volleyball Courts     Open Feilds     Horseshoe Pits     Basketball Courts  
 Hilltop Area     Lower Camp Area

NOTE: All equipment is available upon request for the above sports and will be given to the group upon group arrival and returned upon "Check-out". Any items not returned will incur a replacement fee.

Cost: No Charge (Any missing or broken equipment will be charged accordingly)

Fishing – We have the Tuolumne County Canal that runs through our campus. The canal is located adjacent to our activities trail and provides a great fishing experience. Old Oak does not provide fishing equipment so don't forget your fishing license and personal equipment.

Cost: No Charge

Hiking – We have a very well developed trail that runs adjacent to our very own Tuolumne County Canal. It is a beginner's trail for the most part that stays relatively flat for walking or running.

Cost: No Charge

Swimming Pools – Pool season is Memorial Day weekend through Labor Day weekend. Depending on weather, pool operations change from year to year. Lifeguards are required and the groups responsibility to provide when any person is swimming.

Lifeguard – If your group cannot provide a certified lifeguard but would like use of the pool, Old Oak Ranch may provide a Red Cross Certified Lifeguard on your behalf for a fee.

Cost: \$60 per guard/hour

Disc Golf – We have an 18 "hole" Disc Golf Course. The use of the "holes" is free. You may bring your own discs, or purchase Old Oak Ranch discs from us when you arrive.

Disc Rental: \$5 Disc Puchase: \$16-\$20

## CHALLENGE COURSE

Our ropes course elements are open early in the summer, weather permitting. (Please call for availability) We have 3 high rope events. Located near our RV parking area. All of our events and safety equipment are inspected and receive day-to-day maintenance. You will be escorted through events by trained camp staff. All guests are required to wear a provided helmet. There is a 275LB weight limit for high ropes and zipline. If we cannot safely harness you for any of the elements, for your safety, you will not be permitted to participate.

The High Ropes Course – Traverse through 4 different elements 25 to 35 feet in the air finishing at our 450' zipline! Activity requires a person to be 50" or taller, closed toe shoes to be worn.

The High Ropes Course is available May15-August 15

Cost: \$480 per hour and \$240 per 1/2 hour    Minimum of 1 hour and 12 guests needed

Zip Line – This event requires a person to be four feet or taller. Activity requires a person to be four feet or taller and closed toe shoes to be worn. The Zip line is subject to availabilty, please call before scheduling.

Cost: \$300 per hour and \$150 per 1/2 hour    Minimum of 1 hour and 15 guests needed



## ACTIVITY REQUEST

Each activity needs to be scheduled at least one (1) month prior to your arrival.

If the activities listed below (paintball, and all 3 ropes course elements) are not scheduled in advance, they may not be available for use during your camp. Additional fees will be added to the final bill. Old Oak Ranch is a zero-tolerance policy with the activities below. Failure to follow the rules will forfeit involvement and payments.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Game Room<br>Cost: \$75 per Day<br>Electronics are now included! | <input type="checkbox"/> Human Foosball Inflatable<br>Cost: \$100 per Day   | <input type="checkbox"/> Kids Bounce House(x4)<br>Cost: \$100 per Day |
| <input type="checkbox"/> Tall Water Slide Inflatable<br>Cost: \$150 per Day               | <input type="checkbox"/> Long Water Slide Inflatable<br>Cost: \$150 per Day | <input type="checkbox"/> Bungie Run Inflatable<br>Cost: \$150 per Day |
- Paintball – Cabins, bunkers, and pine trees cover our woodsball course. Approximately 2 acres in size, the field can satisfy an amateur to intermediate. Weather permitting, the field is open year round. There is a discounted price for those that use their own equipment (see below). There is a ten person minimum required to open. If this number is not met after your activity has been requested and processed, there will be a \$50.00 staffing fee charged in addition to the per person cost.
- Cost: \$40 per person                      Minimum of 14 guests
- RENTAL Includes Usage Of:
- Mask
  - Semi-automatic "Tippman 98" Marker
  - CO2 Tank
  - Free CO2 Refills
  - 2 Filled hoppers for 3 rounds
  - Up to 2 Hours of Field use
- Archery Range, Tomahawk Throwing and BB guns– All equipment provided by OOR  
 Cost: \$20 per person/up to 1.5 Hours    Minimum of 10 guests    (replacement fees for lost or broken equipment)

### Important Reminders:

Check minimums required to open a requested activity. If this number of guests is not met after your activity has been requested and processed, there will be a \$50.00 staffing fee charged to your final invoice.

Please remember to allow an hour and a half for every 15 people participating in the High Ropes Course. Please be on time for your requested events.

Please fill out the date, time schedule and the number of participants for each event requested.

ACTIVITIES	DAYS & TIMES	NUMBER OF GUESTS	NOTES
Paintball: <input type="checkbox"/>	_____	_____	
Archery/Tomahawk: <input type="checkbox"/>	_____	_____	
BB Guns: <input type="checkbox"/>	_____	_____	
High Ropes/Zipline: <input type="checkbox"/>	MAY 15 - AUGUST 15	_____	
Zipline: <input type="checkbox"/>	_____	_____	
Climbing Wall: <input type="checkbox"/>	CLOSED FOR REPAIR	_____	
Lower Pool: <input type="checkbox"/>	_____	_____	
Hilltop Pool: <input type="checkbox"/>	_____	_____	
Fire Hoses: <input type="checkbox"/>	_____	_____	
Bounce Houses/Inflatables: <input type="checkbox"/>	_____	_____	



# SAVE HARMLESS AND INDEMNITY AGREEMENT

## PARENT/GUARDIAN ACTIVITY APPROVAL

To the fullest extent allowed by the law, we, the undersigned, hereby agree to release, defend, indemnify and hold harmless the International Church of the Foursquare Gospel and Old Oak Ranch Conference Center, it's directors, employees, ministers, and agents from loss, claims of loss, costs, fees, and expenses, including costs, and attorney's fees, arising from, alleged to arise from, or in connection with use of or in connection with the use of this equipment.

We understand that any and all liability for damage, injury or death to the undersigned, or to any other person or property which may result from using this equipment and we, freely and voluntarily, assume those risks, and we waive any right to present any claim or suit against these persons, whether based on the sole negligence of Old Oak Ranch or the parties stated above, breach of warranty, strict products liability or any other legal theories. We further understand that these types of activities including but not limited to: archery, tomahawk, ropes course events, swimming pools, game room, hiking, fishing, sports, paintball, BB Guns, and inflatables are HAZARDOUS activities which present risks of injury or death and we, freely and voluntarily, assume those risks.

We have carefully considered the risk involved and give consent for my child to participate in the activity. I understand that participation in the activity is entirely voluntary and requires participants to abide by applicable rules and standards of conduct:

Without Restrictions:   
With Restrictions:  \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Child Name (Please Print) Date

\_\_\_\_\_  
Parent/Guardian Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone Number



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Without Restrictions:   
With Restrictions:  \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Child Name (Please Print) Date

\_\_\_\_\_  
Parent/Guardian Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone Number



# POLICIES AND PROCEDURES

## DINING HALL

The Dining Hall Staff at Old Oak Ranch wish to make your stay with us as memorable and relaxing as possible. Set in a rustic cabin setting, your meals are served buffet style with ample and customary amounts prepared for the number of guests your group has registered. All meals are prepared onsite using fresh ingredients.

If you have any questions please contact Joe De La Rosa, Old Oak Ranch Head Chef.

Phone: (209) 694-9701 or Email: Joe@oldoakranch.org

Normal meal times are as follows:

Breakfast is served at 8:00am

Lunch is served at 12:00pm

Dinner is served at 5:30pm

Times are set unless prior arrangements are made with the Director and Head Chef.

## SET UP

We have organized our food services to provide an efficient means of serving your meals. A member from your group should represent your group as the Dining Hall Representative. Please be aware of the following guidelines:

It is the responsibility of your Dining Hall Representative to check in with the Food Service Director or lead cook before each meal for any special directions.

You and a set up team must arrive 15 minutes before your scheduled mealtime.

(A set up team consists of the following ration)

- Up to 100 Guests..... 4 People
- 100-200 Guests..... 7 People
- 200-400 Guests..... 10 People

All meals are served buffet style. Silverware, plates & napkins are all located at the front of the buffet lines. All chairs need to be removed from the tabletop and placed around each table. Tables need to be wiped down with sanitizer. Place glasses in front of each chair, along with a pitcher, that will be on a cart in your dining area.

If any tables require more beverages, please have them bring the empty pitcher to the "IN" kitchen door. During the hot summer months, it is suggested that a pitcher of ice water be placed on the table and the glass be filled ice water first. This will greatly reduce the risk of dehydration. Kitchen staff will remove the lids on the buffet line only when your Dining Hall Representatives requests it.

## CLEAN UP

Campers clean off their own tables; bins are located in the front and back of the Dining Hall. Please scrape all plates into the trash cans and dump all liquids into the sinks. Please wipe down all tables, using the towels located in the back of the Dining Hall. Brooms and dry mops will be provided towards the end of the meal to clean the floors of the Dining Hall.

Please stack chairs back on tables in two (2) stacks of four (4) so the floors can be mopped before your next meal.

Important! Please do not allow food, dishes, cups, silverware, etc. to leave the Dining Hall. There may be disposable cups for coffee and or tea.



# MENU PLANNING OPTIONS

USING OPTIONS ON THIS PAGE PLEASE FILL OUT MENU PLAN ON PREVIOUS PAGE

## BREAKFAST:

Cereal and milk available

#	ENTREE
B1	Scrambled Eggs
B2	French Toast (Syrup, Butter, Scrambled Eggs)
B3	Biscuits & Gravy, Scrambled Eggs
B4	Chilaquiles
B5	Waffels
B6	Sunrise Sandwich, English Muffin (Ham, Egg, Cheese)
B7	Pancakes, Eggs
B8	Omelet Bar (30 Or Less Guests Only)
B9	Egg Pie/quiche

## LUNCH:

#	ENTREE
L1	Sandwich (Pickle, Lettuce, Cheese, Onion, Tomato)
L2	Chicken Strips
L3	Chicken Pesto Bacon Sandwich (150 Guests or Less)
L4	Hamburger Bar (Pickle, Lettuce, Cheese, Onion, Tomato, Bacon)
L5	Crispy Chicken Sandwich
L6	Taco Salad Bar
L7	Soup & Salad Bar (Variety Of Salad Toppings)
L8	Baked Potato Bar
L9	Meatball Penne Pasta
L10	Caprese Chicken Sandwich

## DINNER:

#	ENTREE
D1	Pulled Pork Sandwiches
D2	Chicken Fettuccini Alfredo
D3	Enchiladas (Refried Beans, Spanish Rice, Guacamole)
D4	Bbq Tri Tip (Chef Blend Vegetables, Garlic Bread)
D5	Roasted 1/4 Chicken
D6	Spaghetti With Meat Sauce
D7	Carnitas
D8	Orange Chicken
D9	Chicken Piccata
D10	Bbq 1/4 Chicken

## FINE DINING

#	ENTREE
FD1	<b>SALMON</b> fillet seasoned with garlic and herbs, mashed potatoes, grilled zucchini and yellow squash, garden salad, and dinner rolls. served with bruschetta appetizer and tiramisu for dessert.
FD2	<b>HONEY-GLAZED PORK CHOP</b> Brown sugar and honey-glazed pork chop, apple-pear sauce, garlic mashed potatoes, string beans, and spinach salad. served with bacon wrapped jalapeño appetizer and apple crisp with vanilla ice cream for dessert.
FD3	<b>NEW YORK STRIP</b> New York strip steak, baked potatoes, ginger honey glazed carrots, Ceasar Salad, and garlic bread. Served with a caprese appetizer and New York Cheesecake for Dessert
FD4	<b>PRIME RIB</b> Prime rib roast, potato medley, garden salad, garlic bread, horseradish sauce, and au jus. Served with a fried calamari appetizer and raspberry sorbet for dessert.
FD5	<b>ROASTED CHICKEN</b> Chicken leg quarter roasted in the oven, mashed potatoes, asparagus, garden salad, and dinner rolls. Served with a watermelon salsa appetizer and chocolate lava cake for dessert.

FINE DINING MENU SUBJECT TO MARKET PRICE AND GROUP SIZE LIMITS

SIDES WILL BE PROVIDED BASED ON MAIN COURSE CHOICES  
TO PERSONALIZE MENU FURTHER PLEASE CALL JOE DE LA ROSA THE HEAD CHEF @ 209-694-9701





# MENU PLANNING FORM

## GROUR INFORMATION

Church/Organization:			
Group Contact:		Phone Number:	
Group Contact Email:			
Final Count:	(THIS NUMBER WILL BE USED TO ORDER FOOD)		

## MENU PLAN

As a guest at Old Oak Ranch, you have the opportunity to plan your own entrees! In the following pages you will find the options that are available to you. Sides will be added based on your choice and availability. On the form below, please tell us which main dishes you would like on each day. All meal options have options of your choice. Old Oak Ranch also offers a Fine Dining Menu. Please note there are extra charges should your group choose an option from the Fine Dining Menu.

In the event of conflicting menus, Old Oak Ranch reserves the right to resolve all such conflicts in the best interest of the concerned within budget constraints and retreat schedules and item availability.

In all cases Old Oak Ranch will communicate all conflicts in a timely manner to group leadership.

Please note that this form must be returned one (1) month prior to the first day of your event or fees and menu restrictions will apply.

### EXAMPLE:

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6
<b>DATE:</b>	3/11/24	3/12/24	3/13/24			
<b>BREAKFAST:</b>		B1	B3			
<b>LUNCH:</b>		L3				
<b>DINNER:</b>	D8	D2				

BELOW, PLEASE FILL OUT WHICH MENU YOU WANT FOR EACH MEAL YOU WILL BE HERE FOR:

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6
<b>DATE:</b>						
<b>BREAKFAST:</b>						
<b>LUNCH:</b>						
<b>DINNER:</b>						

COFFEE STATION REQUEST:

- Duncan
- Hilltop Upper Meeting Room
- Hilltop Lower Meeting Room 1
- Hilltop Lower Meeting Room 2
- Outside Booth Worship Center\*

NOTES:

Old Oak Ranch will charge cost only for stations. Cost is based on how many stations and cost of supplies used for the duration of your camp. Please call the Administration Office to check approximate cost.



# SPECIAL DIET REQUEST FORM

This form is to be used ONLY for necessary special diets due to MEDICAL or RELIGIOUS restrictions. You will be notified prior to camp if we are unable to accommodate your request.

Thank you!

PERSONAL INFORMATION	
Name:	
Group Name:	
Phone Number:	
Camp Dates:	(MM/DD/YY)
Fax Number:	

FOOD RESTRICTIONS		
<input type="checkbox"/> Diabetic	<input type="checkbox"/> Vegan	<input type="checkbox"/> No Wheat Product
<input type="checkbox"/> No Preservatives	<input type="checkbox"/> No Corn Prduct	<input type="checkbox"/> No Pork
<input type="checkbox"/> Vegetarian	<input type="checkbox"/> Chicken/Fish Only	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Nut Allergies	<input type="checkbox"/> No Salt	_____

What type of food do you eat at home?

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PLEASE NOTE: This form is NOT for those with merely diet preferences. Unfortunately, we cannot accommodate the wide variety of individual preferences at camp. Our Camp kitchens work hard to provide delicious and nutritious meals in ample quantities for all campers. Please contact Guest Services if you feel you have a unique situation requiring special consideration. Thank you for your understanding.

It is ideal if you can bring specialty food from home. We will try to supplement with items from our kitchen. Some of our menu items, however, can be prepared for your needs depending on your diet. If we are not able to accommodate your diet from our kitchen, we will notify you before you arrive

Please duplicate this form if you have more than one camper with special dietary needs



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## MEDICAL POLICY AND PROCEDURE

In all emergency situations the Medic needs to be informed and will need to complete the appropriate forms. Medic will need to determine if an ambulance is needed or if the patient can travel by private vehicle. Medic will be in charge of the patient and treatment until an ambulance arrives or it is deemed a non-emergency.

Prior to an emergency, practice or talk through an emergency so that you can draw upon those ideas when an emergency arises.

Communications plan for an emergency:

- The medic will have a radio turned on and set to the camp channel
- The Camp Manager or the "On Duty Camp Staff" must be notified ASAP of the emergency
- The camp director, a dean, or a lead cabin leader will be with the medic at the location in order to relay information for the medic
- The camp director/staff will assign someone with a radio to meet the ambulance either at the main gate or outside the Family Center to direct the ambulance to the location of the patient
- Anyone can active 9-1-1; however, the Medic and Camp Staff must be notified immediately

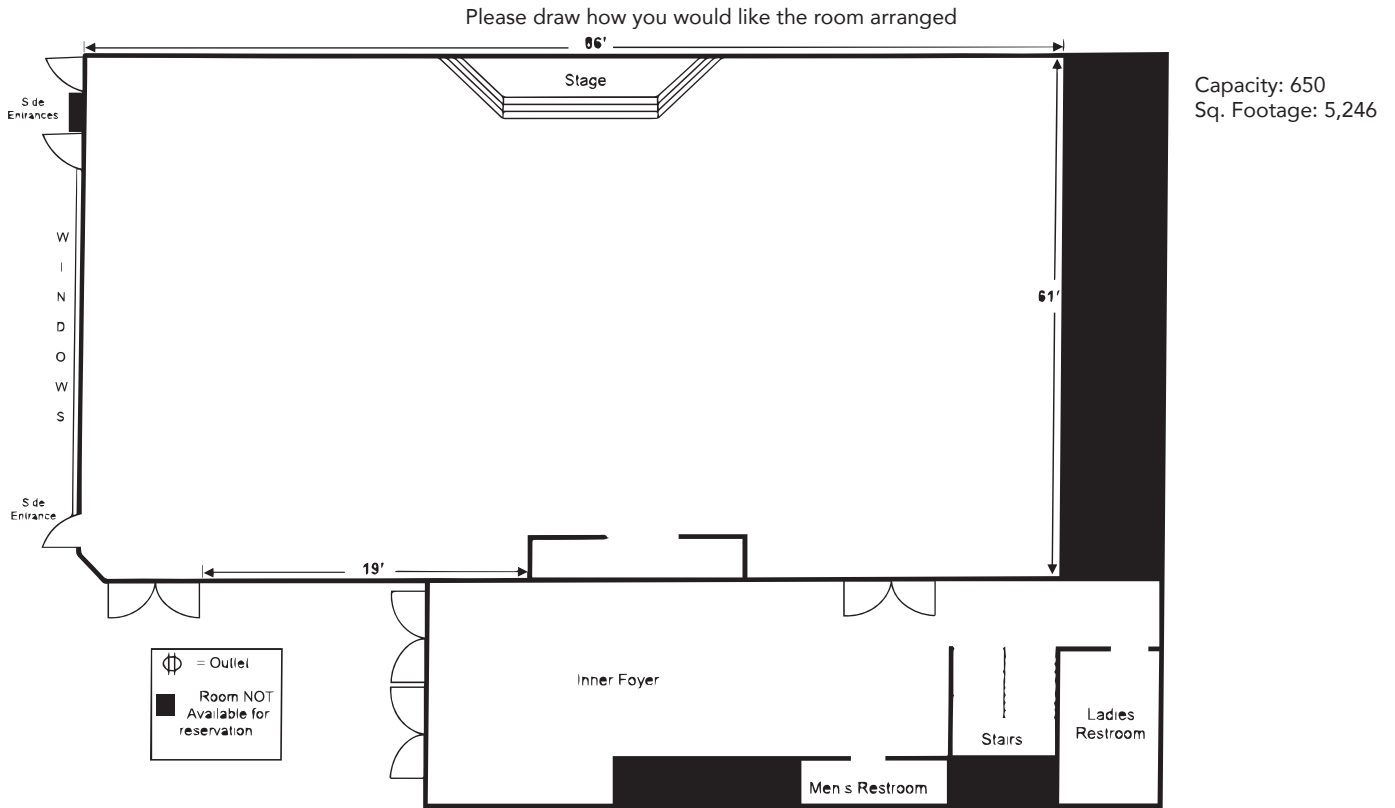
In any emergency outside of the Health Center, perform the following

- Secure the scene utilizing adults for crowd control
- Have all non-essential personnel & bystanders moved out of the area
- Ensure it is safe for your patient
- Ensure the patient's ABC are intact
  - Airway; Is the airway clear of obstacles (i.e. food, small items, etc.)
  - Breathing; is the patient breathing and is it labored?
  - Circulation; is a pulse present? Is it strong or weak? Or is it bounding or thready?
- Do you need an ambulance?
  - Use of an ambulance examples
    - Falls with neck or Back pain type
    - Shortness of breath
    - Diabetic
    - Seizures
    - Altered level of consciousness
    - Fever associated with a stiff neck and rash
  - Use of a private vehicle examples
    - Fever
    - Simple fractures
    - Flu like symptoms
    - Head injuries
    - Abdominal pain

CONTACT THE PARENTS OR LEGAL GUARDIANS ASAP. INVOLVE THEM IN THE DECISION MAKING PROCESS AS MUCH AS POSSIBLE. DO NOT HOWEVER DELAY TRANSPORT OR TREATMENT IF THERE IS A THREAT TO LIFE, LIMB, OR EYESIGHT. WHEN IN DOUBT, CALL 9-1-1.

- Transporting a patient to the hospital by ambulance:
  - Have 9-1-1 called by either the Director's staff or the Old Oak Ranch Staff
  - Have a designated individual meet the ambulance at the main gate to lead the ambulance to the location of the patient
  - If possible, move the patient to the Medic Flat
  - If possible, a copy of the patient's medical history and health care authorization should be given to the ambulance staff
  - ASAP, an adult volunteer should follow the ambulance to the hospital in order to act as a liaison between the ER and the camp medical staff. You Pastor/Leader are first choice.
- Transporting a patient by a private vehicle:
  - 2 adult leaders should escort the patient to the ER or the Urgent Care
  - The student and the leaders need to check out with the director's office
  - The leaders should be given a copy of the student's past medical history and a health care authorization
  - The leaders should be given directions to the ER or the Urgent Care and their return trip to OOR
  - The leaders need to communicate with the medical staff about the disposition of the student. Does the Doctor recommend the student return home or camp? If the student returns to camp, are there any restrictions to activity or diet? The information is relayed to the MEDIC ONLY!
  - Upon returning to Old Oak Ranch, the leaders must check in with the Medic and the directors' office.

## BOOTH WORSHIP CENTER MAIN FLOOR

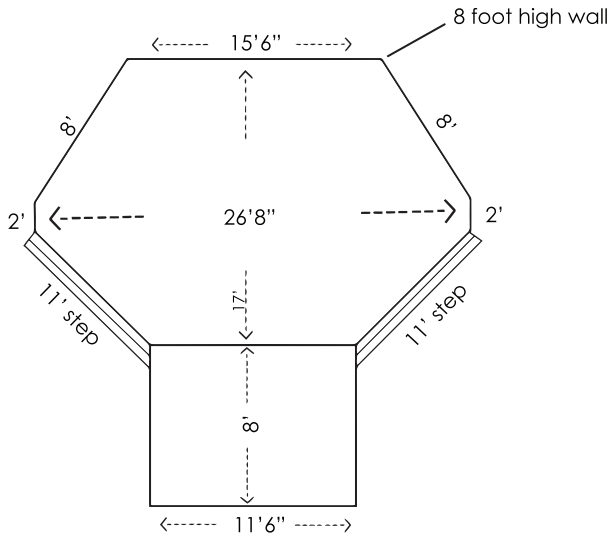


## BOOTH WORSHIP CENTER LOWER FLOOR

Please draw how you would like the room arranged

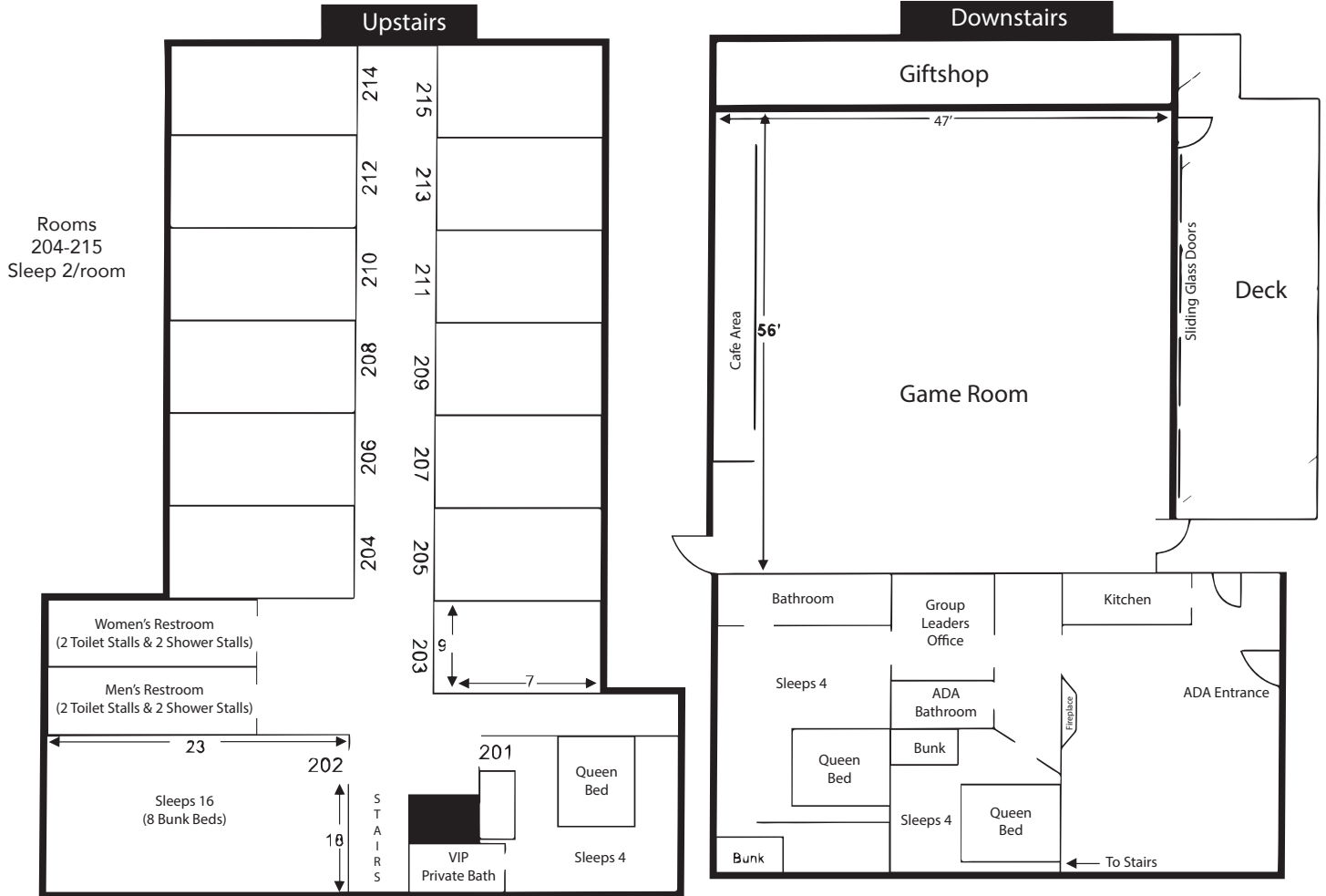


## BOOTH WORSHIP CENTER STAGE



## DUNCAN LODGE

Sleeping Capacity: 52

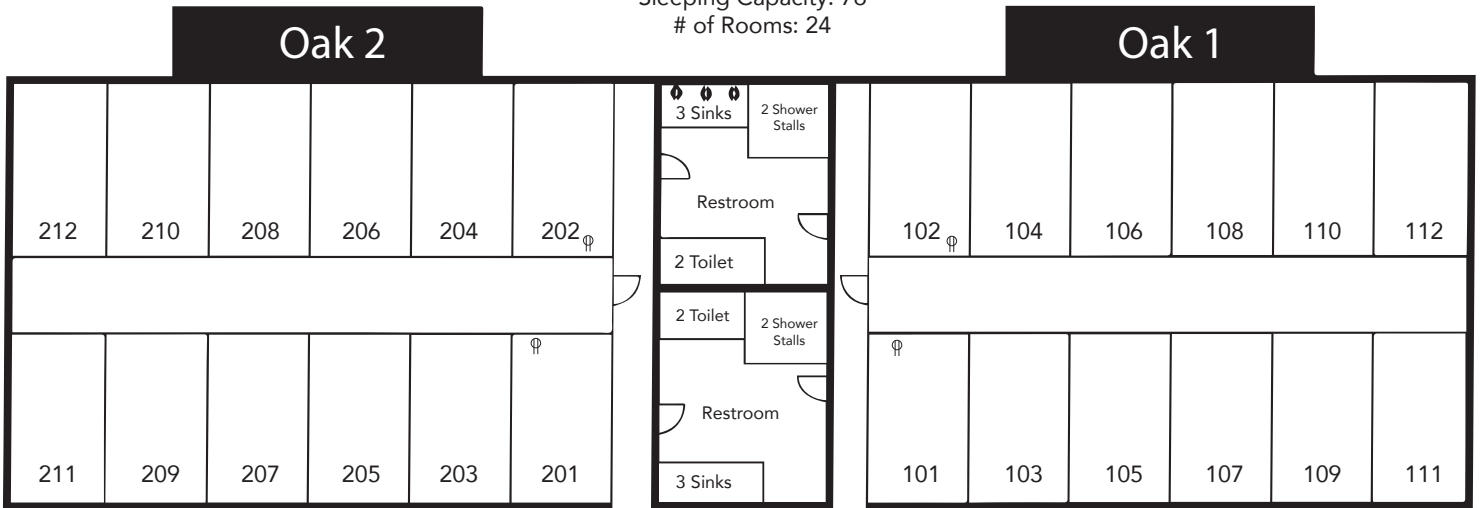




# LOWER CAMP MAPS

## OAK CABINS

Sleeping Capacity: 76  
# of Rooms: 24

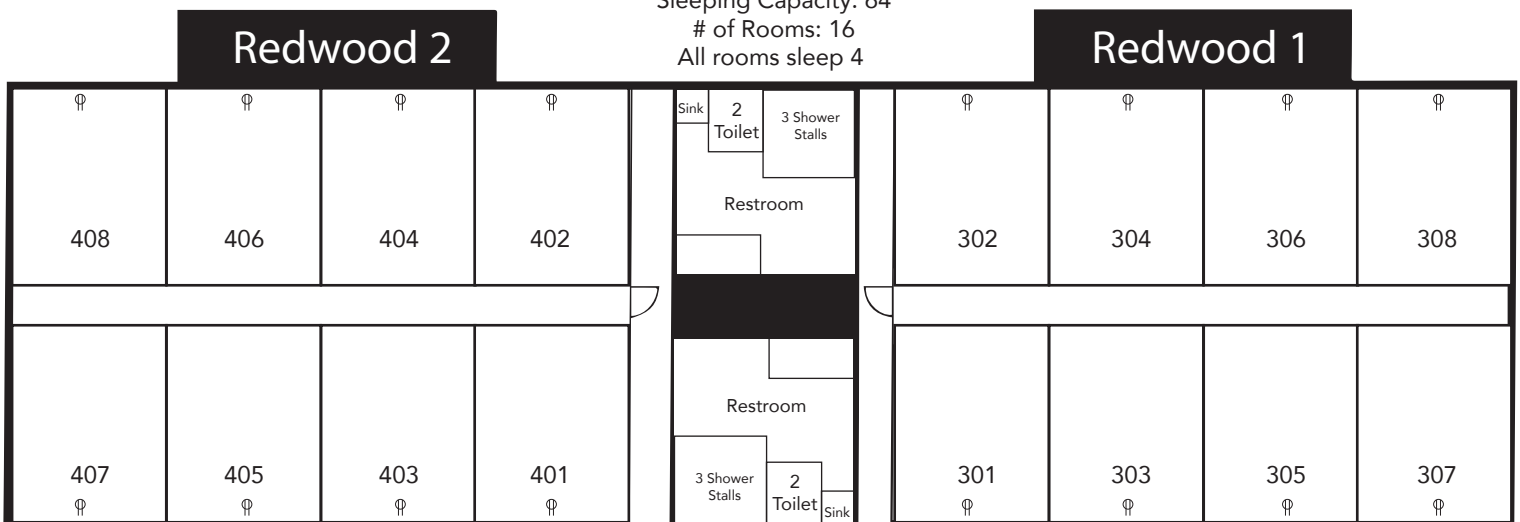


⊕ = Outlet

All rooms sleep 3 (1 TWIN, 1 BUNK)  
Execptions: 105, 108, 205, 209, 211 (Sleeps 4)  
208 (Sleeps 2)

## REDWOOD CABINS

Sleeping Capacity: 64  
# of Rooms: 16  
All rooms sleep 4

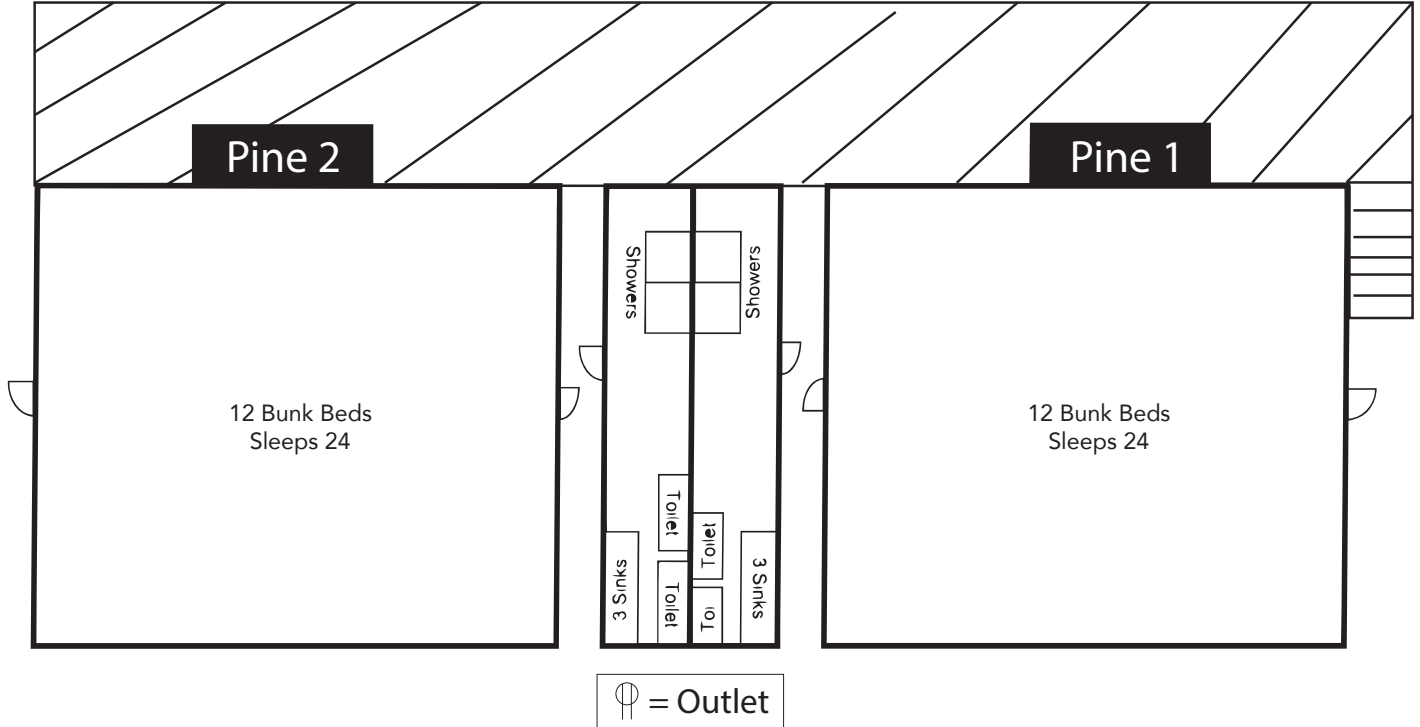


⊕ = Outlet



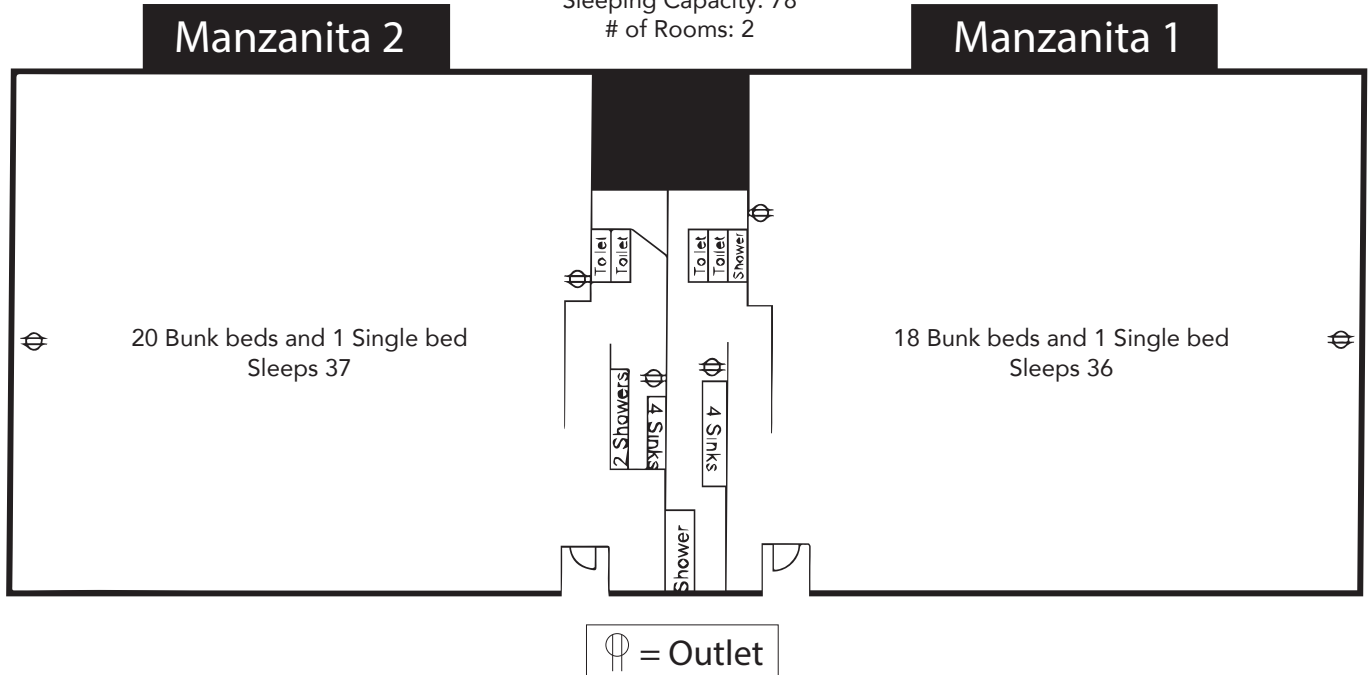
## PINE CABINS

Sleeping Capacity: 48  
# of Rooms: 2



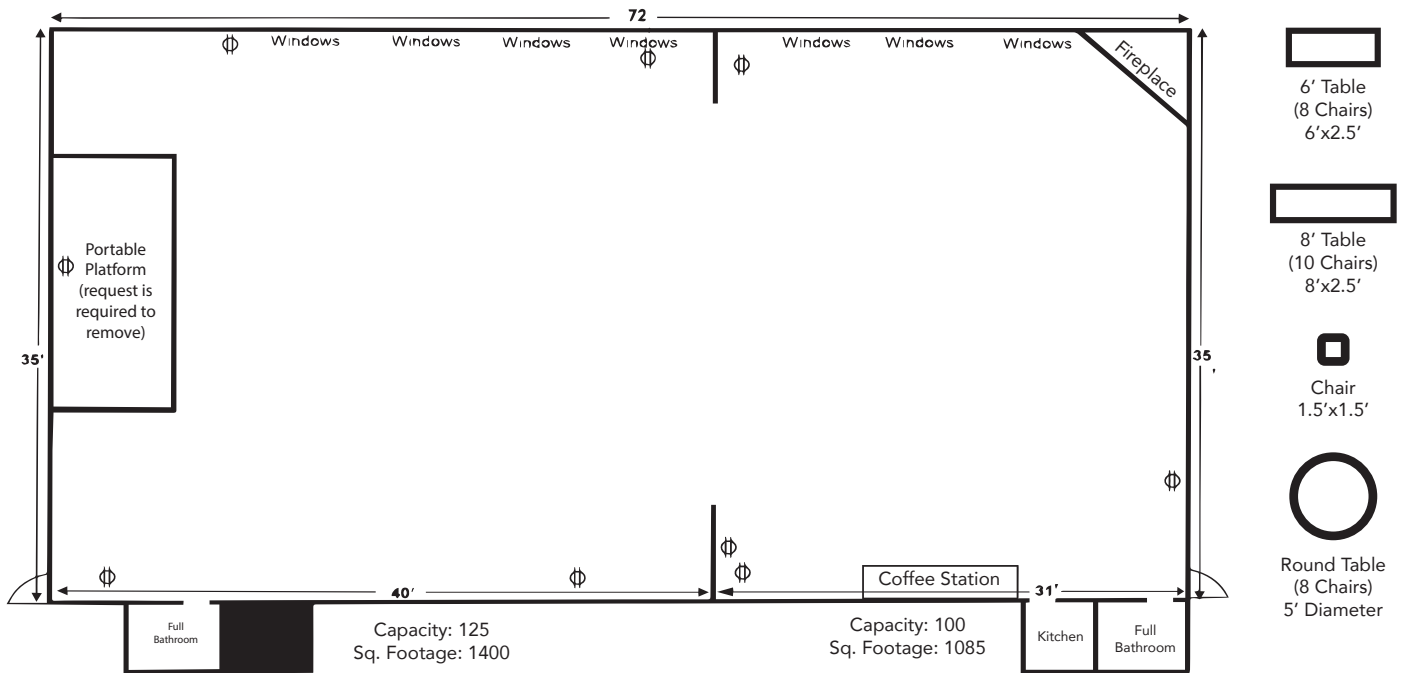
## MANZANITA CABINS

Sleeping Capacity: 78  
# of Rooms: 2

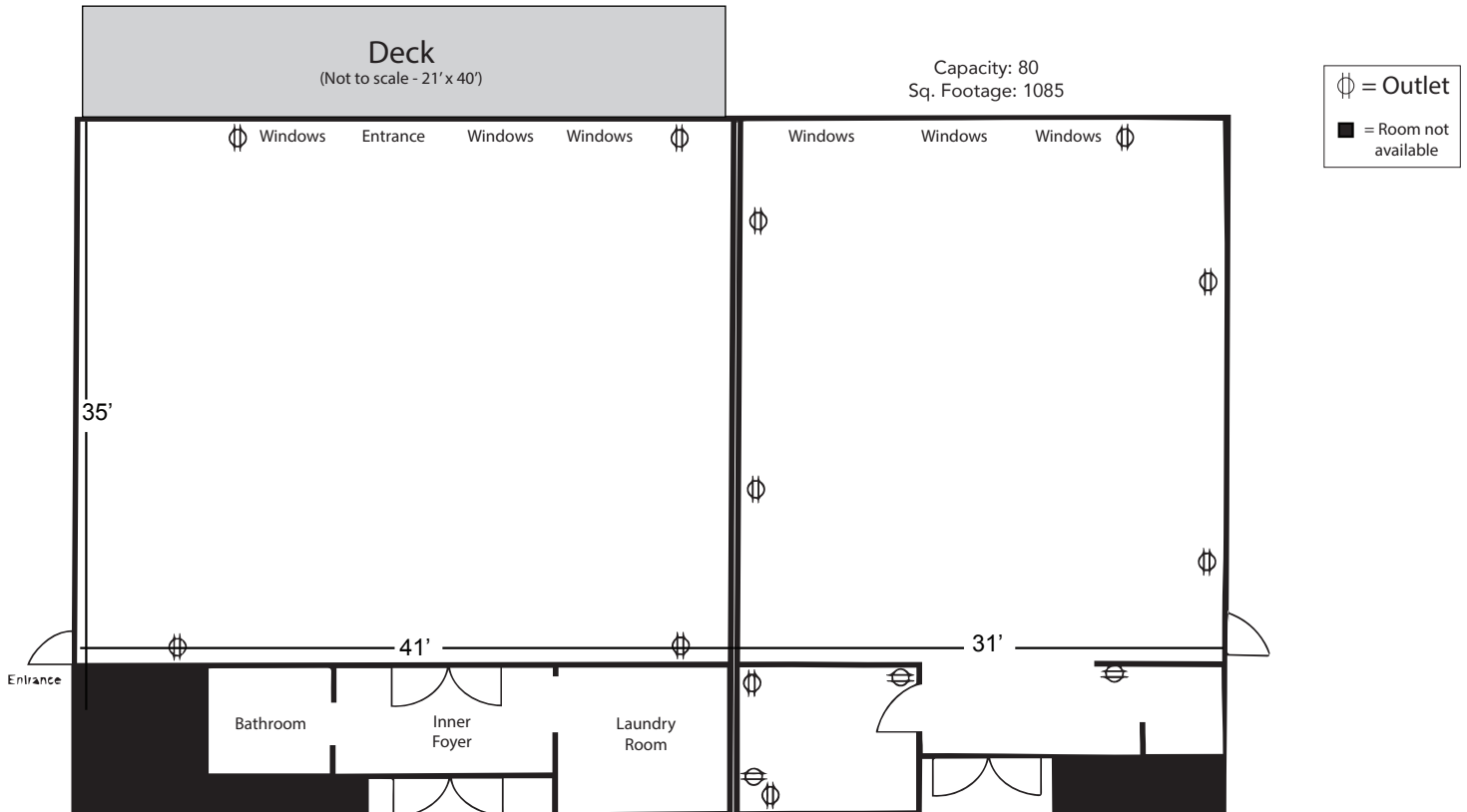


## HILLTOP UPPER MEETING ROOM

Please use shapes below to draw your requested layout



## HILLTOP 1 & 2 LOWER MEETING ROOM





# HILLTOP FACILITY MAPS

## HILLTOP 1

Sleeping Capacity: 92  
# of Rooms: 24

Hilltop 1 roomshave  
TWIN OVER FULL BUNKS  
a SINGLE TWIN BED and  
a TRUNDLE BED in each  
room unless shown  
otherwise.

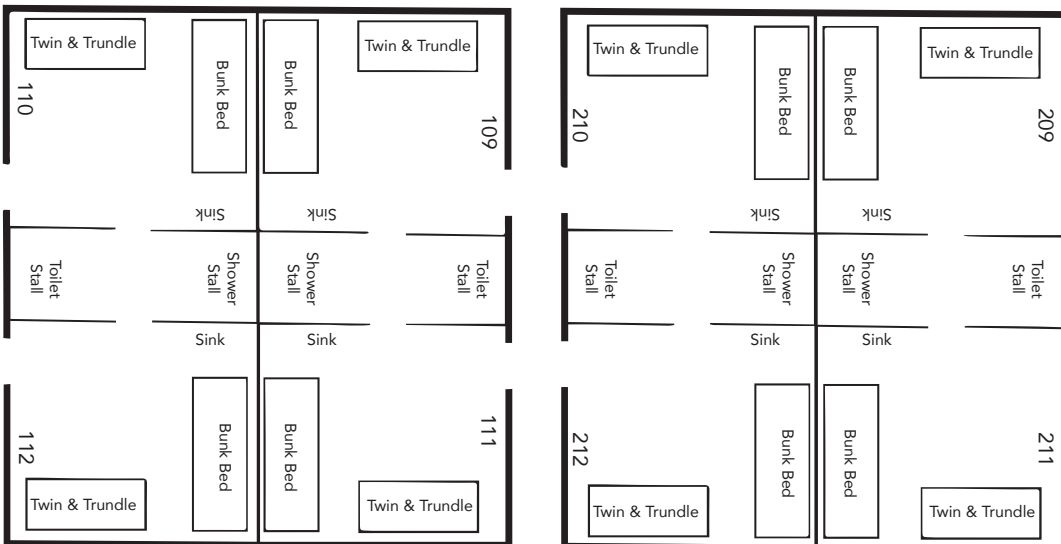
(Sleeps 4/Room)

PARKING LOT



DOWNSTAIRS

UPSTAIRS



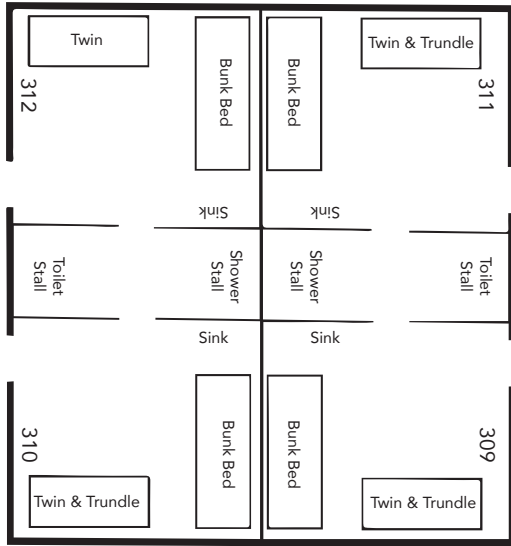


# HILLTOP FACILITY MAPS

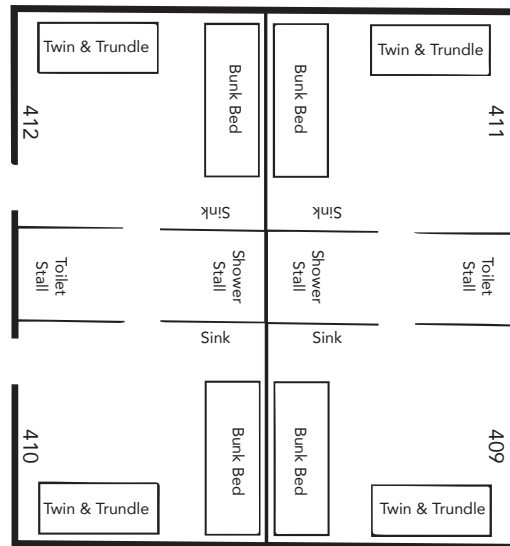
## HILLTOP 2

Sleeping Capacity: 88  
# of Rooms: 24

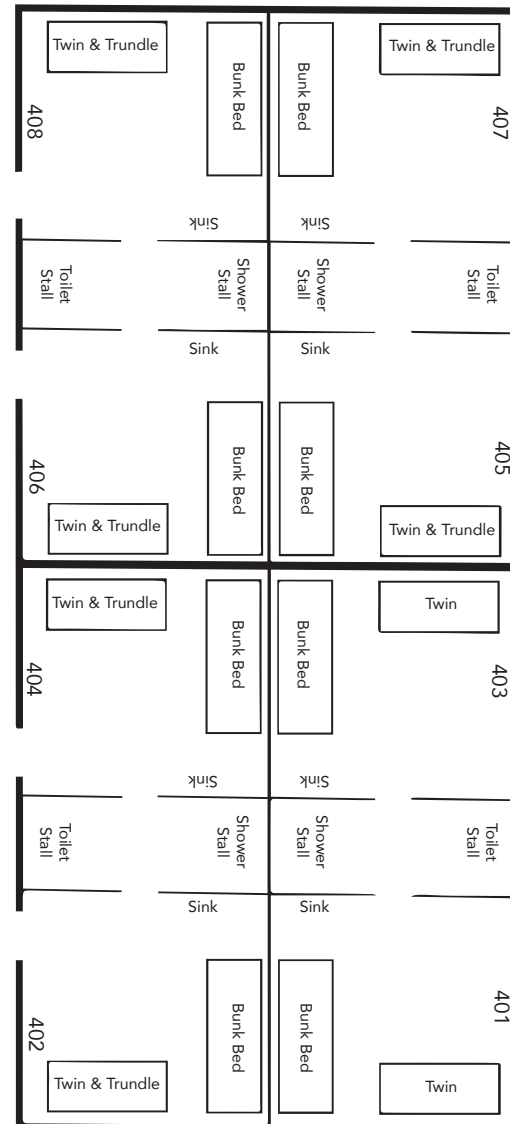
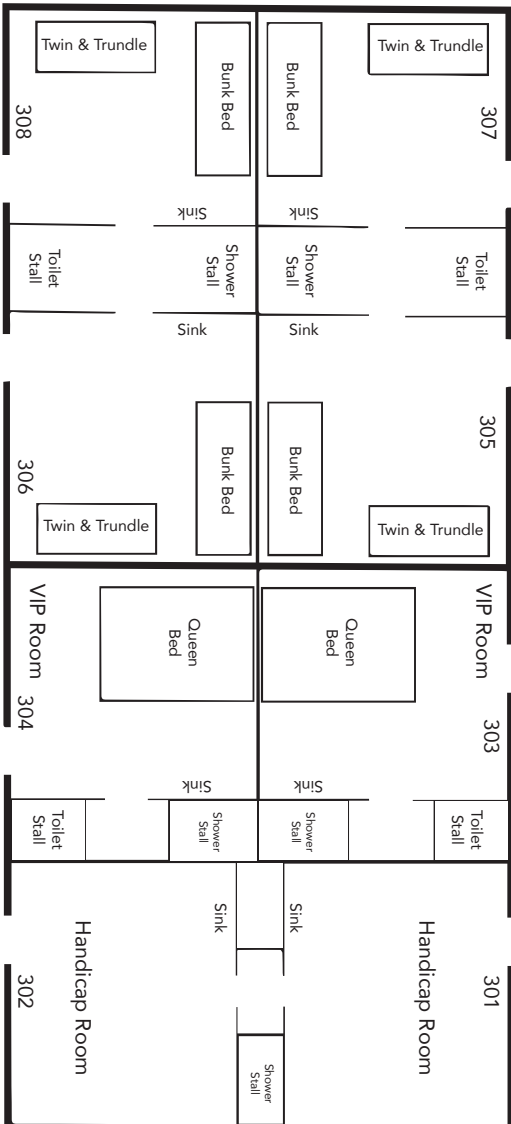
Hilltop 2 rooms have  
TWIN OVER FULL BUNKS  
and a SINGLE TWIN BED  
in each room unless  
shown otherwise.



### DOWNSTAIRS



### UPSTAIRS



PARKING LOT



## OLD OAK RANCH

LONG VEHICLES OR THOSE PULLING TRAILERS MUST DRIVE FROM THE COLUMBIA SIDE OF BIG HILL RD.

Address for GPS: 15250 Old Oak Ranch Road

Once on Big Hill Road, follow signs for Old Oak Ranch.

If you make it to Sierra Outdoor School, you have gone too far.

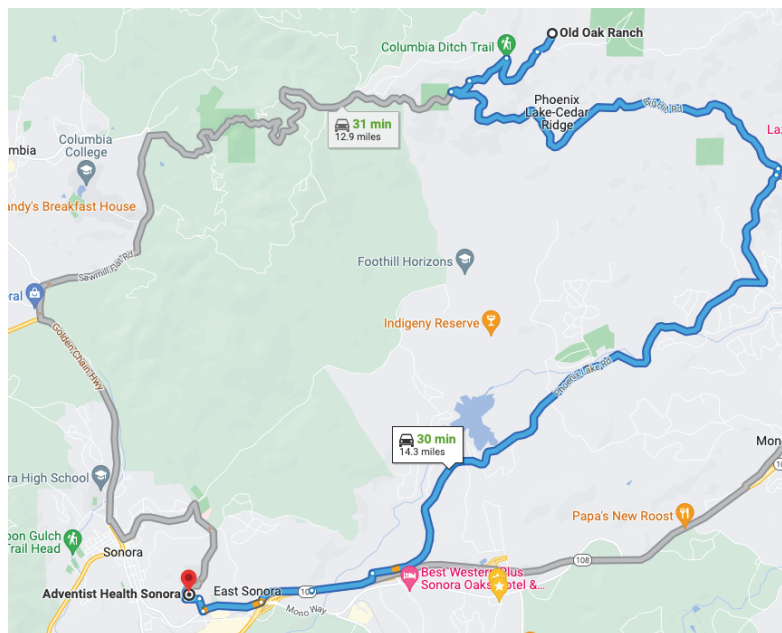
Transportation: Section 35400(a) of the California Vehicle Code states that "a vehicle may not exceed a length of 40' (forty feet). Please refer to the California Vehicle Code:

([leginfo.ca.gov/faces/codesTOCSelected.xhtml?tocCode=VEH&tocTitle=+Vehicle+Code+-+VEH](http://leginfo.ca.gov/faces/codesTOCSelected.xhtml?tocCode=VEH&tocTitle=+Vehicle+Code+-+VEH))

Violators may be subject to a fine given by the California Highway Patrol. Please keep this in your transportation preparations.

## DIRECTIONS TO SONORA REGIONAL MEDICAL CENTER

1. Start out going STRAIGHT out of the gate on OLD OAK RANCH RD 1.3 Miles
2. Turn SHARP LEFT onto BIG HILL RD 4.1 Miles
3. Stay to the RIGHT as BIG HILL RD becomes PHOENIX LAKE RD 6.7 Miles
4. Turn LEFT onto CA-108 WEST 0.8 Miles
5. Take MONO WAY EXIT 0.1 Miles
6. Turn RIGHT onto MONO WAY 0.6 Miles
7. Turn RIGHT onto GREENLEY RD 1 Mile
8. End at 1000 GREENLEY RD





## SUGGESTED ITEMS TO PACK FOR YOUR STAY

- sleeping bag or bedding for a Twin or Double bed (connect with your event leader for bedding assignments)
- shoes equipped for rustic surroundings
- clothes suitable for outdoors and the weather expected during your visit
- pajamas
- sweatshirt or coat
- water bottle
- flashlight
- camera (optional)
- bathrobe (optional)
- laundry bag or large plastic bag
- sunblock/sunglasses
- spending money (optional)
- toilet kit containing:
  - bath towel
  - washcloth
  - toothbrush/toothpaste/dental floss
  - soap/shampoo/conditioner
- shower shoes (i.e. flip flops to be used for shower ONLY)
- mosquito/bug repellent

## FORBIDDEN ITEMS

IF YOU ARE FOUND IN POSSESSION OF ANY OF THE ITEMS LISTED ABOVE YOU WILL BE SENT HOME IMMEDIATELY WITHOUT REFUNDS

- Lighters
- Weapons
- Drugs
- Or anything deemed illegal by the state of California

## WEATHER REPORTS

To check approximate weather conditions for your stay look up weather for "Twain Harte." Weather for "Sonora" will be different than what is at Old Oak Ranch.